

THE FRIENDS OF ST JAMES CHURCH CHRISTLETON BUILDING

TERMS OF REFERENCE

1. LEGAL STATUS

The Friends of St James Church Christleton Building ("The Friends") is not an independent charity. It falls under the aegis of the Parochial Church Council (PCC) of St James Church.

2. PURPOSE STATEMENT

The purpose of The Friends is to ensure the continued existence of the St James church building as an iconic feature of Christleton for the benefit of the whole village and wider community.

3. TRUSTEES

The initial trustees, appointed by the PCC, are:

John Norbury – Chair

Liz McClure - Treasurer

Sheena Cumiskey

4. INCOME AND EXPENDITURE AND REPORTING

The finances of The Friends will form part of the annual accounts of the PCC (calendar year). A brief sub report of The Friends finances will be prepared each year and an annual meeting will be held before May 31st the following year. All Friends will be invited to attend the annual meeting.

5. TERMS OF REFERENCE

The Friends will achieve the Mission Statement as follows:

- a) help with the cost of the preservation of the fabric of the Church.
- b) help with the cost of repairs.
- c) help with the costs of upkeep of the churchyard and car park.
- d) help with the cost of updating and replacement of major items, for example heating systems, rewiring circuits, organs, bells etc
- e) help with the maintenance costs of ornaments and furnishing.
- f) Fundraising for the above purposes through subscriptions, one-off donations, legacies and other activities as agreed by the Trustees from time to time. Gift Aid will be applied for.

The Friends does NOT exist to provide financial support for the ongoing practice of Christian worship in the Church. This remains the full responsibility of the PCC and the members of the Church community.

6. DECISION MAKING

The Trustees responsibilities are limited to raising money and maintaining accurate records. For the avoidance of doubt all decisions in respect of the use of funds will be taken by the PCC.

Revised 17/3/21